

**Present (in person):** Mike Eykyn, Ron Bailey, Chris Burgess

**Absent (unexcused):** Eric Jackson, Anthony Gibbs

- I. **Call to Order:** Mr. Eykyn called the meeting to order at 6:00PM.
- II. **Invocation and Pledge of Allegiance to the Flag:** Mr. Bailey gave the invocation and led the Commission in the pledge of allegiance.
- III. **Public Comment:** None
- IV. **Approval of the Minutes:** Mr. Burgess made a motion to approve the minutes of August 22, 2024. Mr. Bailey seconded the motion. The motion passed unanimously.
- V. **New Business:** None
- VI. **Financial Reports:** Mr. Bailey made a motion to approve the July 2024 and August 2024 financial reports. Mr. Burgess seconded the motion. The motion passed unanimously.
- VI. **Executive Director's Report:** Audit is underway and going well. It is going faster and better every year. One of the main projects that will help is our plan to go digital with our paperwork and working on standards for the digital filing. We are hoping that next year's audit will be all digital.
- VII. **Department Reports:**
  - A. HR / Finance: We are implementing a new hiring procedure that will also be digital. Hiring has slowed down a bit.
  - B. Recreation Report: The new athletic director will be arriving next week to complete onboarding paperwork and will be starting a hybrid schedule on October 7. The Golf Tournament is coming up on October 14. Still need more sponsors! Halloween Carnival and holiday event planning has already started. The Harold Smith Tournament was canceled due to low sign up but Phil held a round robin tournament for those individuals that wanted to play. The Happy Teammate Committee planned a Charleston Boat Tour teammate outing.
  - C. Operations Report: Two sponsor spots left for the golf tournament. Fall sports sponsors are complete. A third credit card terminal was purchased so we can run credit cards at the golf tournament, holiday events and concessions. We also use our Venmo account as well.
  - D. Family Fitness Plus Report: A church on Johns Island donated several basketball goals which we hope will help athletics this winter. The police were

called recently to report inappropriate behavior towards another member. The alleged perpetrator was arrested. The pool is having some technical difficulties and some of the processes are having to be done manually.

**VIII. Department Proposals:** The September membership special will ask for a donation of an unopened bag of Halloween candy which will be used for our annual Halloween carnival.

**IX. Unfinished Business:**

A. Forest Lakes Greenbelt Project: We are on hold waiting for some paperwork and drawings in order to submit the permit.

B. Forest Acres Improvement: No update

C. Volunteer Park Lighting Project: No update.

**X. Adjournment:** The Commission voted unanimously to adjourn the meeting at 6:27pm.