

**Present:** Mike Eykyn, Eric Jackson, Anthony Gibbs

**Absent (excused):** Chris Burgess, Ron Bailey

- I. **Call to Order:** Mr. Eykyn called the meeting to order at 6:07PM.
- II. **Invocation and Pledge of Allegiance to the Flag:** Mr. Eykyn gave the invocation and led the Commission in the pledge of allegiance.
- III. **Public Comment:** None
- IV. **Approval of the Minutes:** Mr. Jackson made a motion to approve the minutes of June 27, 2024. Mr. Gibbs seconded the motion. The motion passed unanimously.
- V. **New Business:** None
- VI. **Financial Reports:** Mr. Jackson made a motion to approve the June 2024 Financial Reports. Mr. Gibbs seconded the motion. The motion passed unanimously.
- VI. **Executive Director's Report:** Ms. Klugman reported that staff has had to revise the FY 24/25 capital plan. The 40-ton AC unit at the gymnasium has failed and is unrepairable so that will need to be replaced. A new unit has been ordered and the hope is that it is installed before December. Until then we have a rental unit that was installed last week.
- VII. **Department Reports:**
  - A. HR / Finance: Audit is in progress. The financials that were sent out for June are not final and there will be some changes during the audit process.
  - B. Recreation Report: We have 2 weeks and 1 day left of summer camp! Afterschool registration has started for the fall and will start up on Aug 13. Ms. Collins-Gray has started to do phone screenings for the AD position and will be scheduling 1st Round Interviews for next week. Forest Lakes memberships have brought in over \$10,000 for the first time ever.
  - C. Operations Report: Mr. Stefen reported that sponsorships for Fall sports are the main focus right now.
  - D. Family Fitness Plus Report: Mr. Burke reported that members seem to be happy; staff has received many compliments. We have added foosball, table tennis, billiard table and air hockey table by the racquet ball courts and it has given the facility a different vibe.
- VIII. **Department Proposals:** None

**IX. Unfinished Business:**

- A. Forest Lakes Greenbelt Project: TJ Hrbota, a former member of the Forest Lakes Civic Club will be assisting staff with the permit process so we can begin the demolition of the tennis courts and get the playground installed. He is an architect and has experience with permits. He has submitted the paperwork and we expect things to start to move forward now.
- B. Forest Acres Improvement: No update
- C. Volunteer Park Lighting Project: Staff met with MUSCO regarding the lighting install to confirm everything lined up and the project starts immediately after the Fall baseball season ends. They projected that the install would be done by the middle of December which would give the maintenance team two months to repair the fields and return them to optimum playing conditions prior to the start of the spring season.

- X. Adjournment:** The Commission voted unanimously to adjourn the meeting at 6:35pm.