

Present: Mike Eykyn, Ron Bailey, Anthony Gibbs, Chris Burgess [Absent Excused: John Johnston]

- I. **Call to Order:** Mr. Eykyn called the meeting to order at 7:02 PM.
- II. **Invocation and Pledge of Allegiance to the Flag:** Mr. Gibbs gave the invocation and led the Commission in the pledge of allegiance.
- III. **Public Comment:** None
- IV. **Approval of the Minutes:** Mr. Gibbs made a motion to approve the August 25, 2022 minutes. Mr. Burgess seconded the motion. The motion passed unanimously.
- V. **New Business:**
 - A. NOVEMBER/DECEMBER COMMISSION MEETING DATE - Staff recommended that the Commission combine the November and December meetings due to the holidays. This has been the Commission's practice for several years. The Commission concurred and the November/December meeting date was set at Thursday, December 1, 2022
 - B. CHARLESTON COUNTY HAZARD MITIGATION PLAN - The updated plan was presented to the Commission by Mr. Stefan. Receipt was acknowledged.
 - C. POLICY REVISION (POLICY 1.1): The staff presented an amended policy to the Commission for consideration. The staff proposes that with the recent Diversity, Equity and Inclusion initiative, the policy manual should be more inclusive with its wording and discontinue the outdated practice of referring to all genders in the male pronoun. Mr. Gibbs made a motion to accept the policy as proposed. Mr. Burgess seconded the motion. The motion passed unanimously.
- VI. **Financial Reports:** Mr. Gibbs made a motion to approve the August 2022 Financial Statements. The motion was seconded by Mr. Burgess . The motion passed unanimously.,
- VII. **Executive Director's Report:** Ms. Klugman noted that she received the updated tax revenue disbursement projections from Charleston County. The staff submitted the FY 22/23 budget that was within \$3,000 of the County's projected revenue.
- VIII. **Department Reports:**

- A. HR / Finance: The HR and Finance department have wrapped up their portion of the FYE 2021 audit. Ms. Klugman thanked Ms. Crafton, Ms. Kapuscinski, Ms. Seay and Ms. Miller for their assistance during this year's audit.
- B. Recreation Report: Ms. Collins-Gray highlighted to the Commission the revenue that was brought in through our fall youth sports program. Mr. Singleton did a breakdown and comparison in his commission report. Ms. Collins-Gray noted that we will be hosting the Harold Smith Tennis Tournament September 30 - October 2. He was a very integral part of integrating tennis into the black community.
- C. Family Fitness Plus Report: We are looking to reopen the saunas again soon but need to have them serviced and cleaned prior to releasing a date.
- D. Operations Report: Working on Golf Tournament and getting sponsors and raffle prizes donated. April has helped out with emails and donations as well.

IX. Unfinished Business: None

- A. COVID Response: Staff noted that information coming from the CDC indicated that COVID-19 will be reclassified from a pandemic to an endemic. We will remove it from the agenda.
- B. Capital Improvement Plan: Train has notified us that the morganizer is going to be shipped on October 25, 2022 and we have to do some site work to clean up the outside before the installation. Hyott will be on site October 15 to do a walkthrough to see if they will need to shut down the pool during the installation.
- C. Forest Lakes Greenbelt Project: We have received some rough estimates for the demolition of the Tennis Courts at Forest Lakes. We needed this information before going through the actual bid process to see if demolition was even an option. Ms. Collins-Gray has been gathering some quotes for a picnic shelter/shade structure as well. There is a matching grant available through GameTime but it has a deadline of ordering equipment by November 1, 2022 and delivery of equipment by Dec 31, 2022. Ms Collins-Gray plans to move forward with that grant application.
- D. Forest Acres Drainage Project: The City has not provided a timeline as of the date of the Commission meeting. They have purchased a lot down the road and will be using that for staging.

X. Adjournment: The Commission voted unanimously to adjourn the meeting at 7:28 PM.