

Present: Mike Eykyn, John Johnston, Chris Burgess

- I. **Call to Order:** Mr. Eykyn called the meeting to order at 7:02 pm
- II. **Invocation and Pledge of Allegiance to the Flag:**
- III. **Public Comment: None**
- IV. **New Business: None**
- V. **Approval of the Minutes:** Mr. Johnston made a motion to approve the minutes of March 29, 2021. Mr. Burgess seconded the motion. The motion passed unanimously.
- VI. **Financial Report:** Mr. Burgess made a motion to approve the financial documents as presented. Mr. Johnston seconded the motion. The motion passed unanimously.
- VII. **Executive Director's Report:** Ms. Klugman noted that 20 year service pins were distributed today. Frank Stefan, Brian Burke, Phil Burke, Joddi Collins-Gray, Patrick Jonas and Mary Rakes all received lapel pins for 20+ years of service.
- VIII. **Department Reports:**
 - A. HR / Finance: Mr. Stefan noted that HR has been hiring lots of camp counselors, pool attendants, and front desk teammates. Our retention rate for prior year counselors is high which is great. The HR/ Camp team has scheduled a June 5th rehire paperwork day. It was noted that we are approaching the end of the fiscal year and audit preparations are well underway.
 - B. Recreation Report: Ms. Collins-Gray noted that we have brought in \$300,000 in camp revenue already this year. We ended up starting a week early for some private schools that let out earlier than CCSD schools. Baseball All Star Tournaments are scheduled: 10U - June 17-23 in Wescott, 12U - June 21-24 in Goose Creek, and we are hosting the 14U - June 16-18 here! Tennis has increased their camp numbers from 45 to 55 and many sessions have a waitlist. CUSC has been busy hosting Evaluations for fall and will be starting Fall Registration soon. Forest Lakes pool is opening this Saturday.
 - C. Operations Report: Mr. Stefan noted that he is spending quite a bit of time in the Human Resource department. He is also working on some computers right now and getting them ready for camp.

D. **Family Fitness Plus Report:** Mr. Burke noted that the vacuum was ordered and will be placed in service in the next 2-3 weeks. We have sold 168 memberships this month. He noted that the saunas and water fountains are still closed. We have ordered new water fountains with automatic bottle fillers and we hope to have them installed before camp starts.

IX. Department Proposals: Mr. Burke would like to continue the same membership proposal at \$29 per month with donation of sunscreen. Mr Johnston made a motion to approve the membership proposal as presented. Mr. Burgess seconded the motion and the motion carried unanimously.

X. Unfinished Business:

A. **COVID Response:** Ms. Klugman noted that we are not quite where we were in February 2020 but we have moved to a more relaxed operational model with the Governor's order for state agencies to return back to pre-covid operation standards; thus, masks are no longer mandatory. We have not had any new COVID cases among staff or participants that we have been made aware of.

B. **Annexations Update:**

- i. TMS 279-00-00-055; 9.62 Acres; 3486 Maybank Highway
- ii. TMS 350-05-00-006; 0.2 Acres; 1908 2nd Drive
- iii. TMS 309-15-00-053; 0.193 acres; 807 Savage Road

C. **Capital Improvement Plans:** The pool vacuum has been ordered and we need to order some computers which were included in the FY20/21 budget.

D. **Forest Lakes Greenbelt Project:** Our attorney is waiting on two documents from Forest Lakes' attorney and a closing date can then be scheduled.

E. **Forest Acres Drainage Easement:** The necessary paperwork is in progress. Ms. Klugman has received a message requesting our wire transfer instructions so we presume the process is moving forward.

F. **St. Andrew's Parks Foundation:** No report

G. **Executive Session:** The Commission entered into executive session at 7:40PM to discuss a contract issue. The executive session ended at 7:50PM. No votes were taken and no motions were made.

H. **Commission Meeting Schedule:** We will not have a commission meeting in June due to conflicting schedules and will resume meeting in July.

XI. Adjournment: The Commission voted unanimously to adjourn at 7:52PM.