

Present: Mike Eykyn, Ron Bailey, Anthony Gibbs and Chris Burgess (John Johnston - absent excused)

- I. **Call to Order:** Mr. Eykyn called the meeting to order at 7:04 PM.
- II. **Invocation and Pledge of Allegiance to the Flag:** Mr. Bailey gave the invocation and led the Commission in the pledge of allegiance.
- III. **Public Comment: None**
- IV. **New Business: None**
- V. **Approval of the Minutes:** Mr. Gibbs made a motion to approve the May 2022 minutes. Mr. Bailey seconded the motion. The motion passed unanimously.
- VI. **Financial Report:** Mr. Bailey made a motion to approve the May 2022 Financial Statements. The motion was seconded by Mr. Burgess. The motion passed unanimously.,
- VII. **Executive Director's Report:** Ms. Klugman noted that the beginning of the fiscal year is fast approaching which means it is time for staff evaluations. The budget has been approved so we are moving forward with the 4% merit increases. She also noted that summer camp has been challenging so far as we are very short staffed.
- VIII. **Department Reports:**
 - A. **HR / Finance:** Ms. Klugman noted that we continue to struggle with recruitment. The HR department is continuing to get all new hires processed as quickly as possible. In the Finance Department, we will be wrapping up the fiscal year so there are a lot of things to get done in the next six to eight weeks.
 - B. **Recreation Report:** Ms. Collins-Gray noted that camp counselors are still needed and we are interviewing new applicants as fast as we can. We have not been able to hire anyone that was 21 years of age and who knows how to fish and crab so our very popular Fishing Camp has been canceled twice so far this summer due to lack of staffing.
 - C. **Family Fitness Plus Report:** Mr. Burke noted that we have hired an Aquatic Director, Ms. Elizabeth Way who worked for us years ago as a lifeguard. She has been teaching swim lessons at FFP and Forest Lakes. The morganizer has been ordered and is projected to be installed in January 2023. Mr. Burke noted that the CUSC men's UPSL team is going to Nationals. We have added

five more teams as compared to last year. It was noted that we have the most diverse program in the state in terms of both players and coaches. Lastly, Mr. Burke noted that staff is going to add six programs each week at the fitness center for the community to attend at no charge. If individuals or families sign up, we are offering them a free month membership at FFP

- D. **Operations Report:** Working on new internet at 4 different locations and we have agreed on WOW. We have had 2 installs that had issues but the next 2 should not have any issues. This new system will also save us \$2400 per month. The new scoreboards have been installed and look great.

IX. Unfinished Business:

- A. **COVID Response:** COVID is making the rounds again; we have had one teammate test positive and several others in quarantine due to exposure.
- B. **Capital Improvement Plans:** The MORGANIZER will be the final expenditure; however, no check has been issued to that vendor as of yet.
- C. **Forest Lakes Greenbelt Project:** No update at this time
- D. **Forest Acres Drainage Project:** Staff noted that utilities have been marked along Playground Road but construction has started as of yet.
- E. **St. Andrew's Parks Foundation:** No update at this time.

- X. **Adjournment:** The Commission voted unanimously to adjourn the meeting at 8:19 PM.